

# RHODE RIVER MARINA

3932 GERMANTOWN ROAD, EDGEWATER, MD 21037

410-798-1658 (LOCAL) 410-798-1926 (FAX)

E-MAIL: [SERVICE@RHODERIVERMARINA.COM](mailto:SERVICE@RHODERIVERMARINA.COM)

WEBSITE: [WWW.RHODERIVERMARINA.COM](http://WWW.RHODERIVERMARINA.COM)

Dear Rhode River Marina Customer:

Fall is upon us and now is the time to prepare your boat for the upcoming winter season. Why not let Rhode River Marina service your boat for you? Rhode River Marina has been in business for over 50 years. Our technicians are certified for all types of services and warranty work on Mercury, Evinrude, Johnson, Yamaha, Honda, MerCruiser, OMC, Crusader and Volvo engines.

Enclosed you will find our "Winter Storage & Service Rate" sheet along with a "Winter Service Work Order". Fill out your Work Order and mail it or **fax it to: 410-798-1926!** Be sure to indicate your preferred Haul/Winterization date in the appropriate space, and to fill in your **home/work telephone numbers and email address**. If you want your boat winterized by November 1st, don't wait; send in your Work Order now. Remember that the weather can be very tricky and cause freezing at any time in November. As always, we will try to schedule your winterization on the date you request, but as the requests come in, we will give preference on a "first come, first served" basis. If you wait too long to send in your work order, or request a late service date, you may sustain freeze damage for which RRM cannot be responsible. So, avoid the rush and return your Work Order today.

Our rates are very competitive with the area marine industries. We are a full service marina, specializing in major and minor engine repairs, including tune-ups, preventive maintenance, electrical, bottom painting, and storage. We also offer shrink wrapping; shrink wrapping is your best protection against the harsh winter elements of snow and ice.

The winter months are the perfect time to take care of all those nagging little problems, special service needs and major overhauls. Don't wait until Spring is upon us to take care of your boat repairs - avoid the inevitable Spring delays. Call our Service Department for estimates and details, prior to hauling, so that we can gain access to your vessel over the winter.

We are looking forward to assisting you with your boat's winterization needs; so remember to be specific as to the work you want performed. Send your Work Order in and remember "**Protect with Plastic**" - **SHRINK WRAP!** If you have any questions regarding what specific winter services are recommended for your boat, just give our Service Department a call, and we will be happy to assist you.

Sincerely,

Service Manager  
410-798-1658

[SERVICE@RHODERIVERMARINA.COM](mailto:SERVICE@RHODERIVERMARINA.COM)

**\*\*\*SPECIAL INCENTIVE\*\*\***

**Return your completed Winter Work Order with a complete winterization request to us by October 15th, and as an incentive, you will receive...**

**\*\*\*FREE WINTER STORAGE THROUGH APRIL 15th\*\*\***

**Note: A complete winterization consists of the following items: winterize engines, winterize water systems, preventive maintenance and shrink wrapping.**

Revised 3/10/10



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**WINTER SERVICE WORK ORDER**

NAME: \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE:(H) \_\_\_\_\_ (W) \_\_\_\_\_ CELL \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_ V CODE \_\_\_\_\_

BOAT LOCATION: \_\_\_\_\_ KEYS: \_\_\_\_\_

BOAT YEAR: \_\_\_\_\_ BOAT MAKE: \_\_\_\_\_ BOAT MODEL: \_\_\_\_\_ HULL#: \_\_\_\_\_

BOAT LENGTH: \_\_\_\_\_ BEAM: \_\_\_\_\_ DRAFT: \_\_\_\_\_ NAME: \_\_\_\_\_ REG.#: \_\_\_\_\_

ENGINE #1YR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ SERIAL#: \_\_\_\_\_

ENGINE #2YR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ SERIAL#: \_\_\_\_\_

GENERATOR YR: \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ SERIAL#: \_\_\_\_\_

EXTENDED WARRANTY COMPANY: \_\_\_\_\_ POLICY#: \_\_\_\_\_ PHONE#: \_\_\_\_\_

TRAILER YEAR \_\_\_\_\_ MAKE: \_\_\_\_\_ MODEL \_\_\_\_\_ SERIAL#: \_\_\_\_\_ TAG#: \_\_\_\_\_

RECEIVED IN OFFICE: \_\_\_\_\_ SERVICE DATE: \_\_\_\_\_ HAUL DATE: \_\_\_\_\_ LAUNCH: \_\_\_\_\_

(NOTE: MUST HAVE AN ESTIMATED SERVICE DATE FOR WORK TO BE SCHEDULED)

- |  |   |
|--|---|
| <input type="checkbox"/> PICK UP AND DELIVERY BY WATER                 | <input type="checkbox"/> CHANGE ENGINE OIL & FILTER           |
| <input type="checkbox"/> RUN/TOW BOAT TO LIFT (TENANT ONLY)            | <input type="checkbox"/> CHANGE TRANSMISSION FLUID            |
| <input type="checkbox"/> HAUL/POWERWASH/BLOCK/LAUNCH                   | <input type="checkbox"/> CHANGE GENERATOR OIL & FILTER        |
| <input type="checkbox"/> BARNACLE SCRAPING                             | <input type="checkbox"/> CHANGE FRESH WATER COOLANT           |
| <input type="checkbox"/> REMOVE DRAIN PLUG                             | <input type="checkbox"/> STERNDRIVE SERVICE                   |
| <input type="checkbox"/> TRAILER/BOAT WINTER LAND STORAGE              | <input type="checkbox"/> STERNDRIVE PREVENTIVE MAINTENANCE    |
| <input type="checkbox"/> WINTER LAND STORAGE                           | <input type="checkbox"/> INBOARD PREVENTIVE MAINTENANCE       |
| <input type="checkbox"/> STABILIZE ___ TOP OFF FUEL                    | <input type="checkbox"/> OUTBOARD PREVENTIVE MAINTENANCE      |
| <input type="checkbox"/> WINTERIZE GAS ENGINE                          | <input type="checkbox"/> WINTERIZE A/C UNIT                   |
| <input type="checkbox"/> WINTERIZE DIESEL ENGINE                       | <input type="checkbox"/> REMOVE CANVAS AND TAG FOR PICK-UP    |
| <input type="checkbox"/> WINTERIZE GENERATOR                           | <input type="checkbox"/> REMOVE BATTERIES AND TAG FOR PICK-UP |
| WINTERIZE WATER SYSTEMS:   | <input type="checkbox"/> SHRINK WRAP BOAT                     |
| <input type="checkbox"/> FRESH WATER <input type="checkbox"/> HEAD     | <input type="checkbox"/> INSTALL SHRINK WRAP DOOR             |
| <input type="checkbox"/> RAW WATER <input type="checkbox"/> BAIT WELLS |   |

1) \_\_\_\_\_ 4) \_\_\_\_\_

2) \_\_\_\_\_ 5) \_\_\_\_\_

3) \_\_\_\_\_ 6) \_\_\_\_\_

**(Customer Signature and Terms & Conditions on Reverse Side) →**

## Winter Storage Rules & Regulations

### General Information:

1. Land Storage is for the period of November 1 to April 15. A daily fee of \$10.00 per day will be charged after April 15.
2. Parking in the fall and spring is very limited due to land storage. Please avoid blocking in vessels.
3. Winterization, Winter Land Storage and Shrink-wrapping are scheduled on a first-come, first served basis. RRM is not responsible for any freeze damage to vessels.

### Prohibited:

1. Disposal of shrink-wrap in marina trash dumpster.
2. Trash or debris being left around boat or in yard.
3. Using anything other than non-toxic marine anti-freeze
4. Use of electricity when customer is not present.
5. Canvas/blue poly covers on any boat. High winds can lift boats off the blocks and jack stands. RRM recommends shrink-wrap; it blocks out wind and the winter elements.
6. Moving jack stands or blocks and/or tying lines to jack stands while boat is in land storage.
7. Oils, gas, holding tanks, paints, thinners, or anti-freeze being drained or leaking on grounds or in water. If found violating this regulation, you will be responsible for all fines, legal fees and clean up cost.
8. No open-air sanding/ scraping/painting without ground protection.
9. Sand blasting or spray painting, unless authorized.
10. Use of heaters while boat is being stored on land or in water.

### Permitted:

1. Owners may work on their boats while in land storage.
2. Land Storage customers may dispose of oil in our waste oil drum. See the Service Dept for location.
3. No outside tradesmen are permitted to perform services that are offered by Rhode River Marina, Inc. Outside tradesmen must obtain permission prior to working on your boat/engine/trailer and have proper paperwork on file at the marina.
4. Sanding and painting with vacuum dustless sanders and ground protection ONLY! Sander rentals and purchase of ground protections is available in the spring; see the Service Department.

\*\*\*\*\* Terms & Conditions \*\*\*\*\*

The undersigned certifies that he/she is the Owner or authorized agent of the Owner (collectively "Owner") of the boat/engine/trailer described on reverse side. Owner authorizes Rhode River Marina, Inc. ("RRM") to provide all necessary labor and materials to perform the repairs/maintenance referred to on the reverse side hereof ("Repairs/Storage") subject to the terms, conditions, Rules and Regulations set forth above which are incorporated herein by reference:

1. Unless a contract price is stated on the RRM Winter Storage and Service Rate sheet, all Repairs shall be performed on a time and materials ("T&M") basis at the current rates charged by RRM for labor and materials. In the event it is necessary to subcontract any of the Repairs, Owner authorizes RRM to retain the necessary subcontractors and to bill Owner with any customary mark-up. Owner agrees to pay all charges for shop supplies, shipping charges and environmental fees associated with the Repairs.
2. Owner authorizes RRM's employees, agents and subcontractors to board, operate, move, haul, block, test run, and fuel the boat/engine/trailer as they deem necessary, and at Owner's sole risk of loss/damage from any cause whatsoever, including but not limited to the negligence of RRM, its employees, agents, and subcontractors.
3. Owner agrees that all invoices are due upon receipt. Owner agrees to pay a service charge of 2% per month on all accounts over 30 days past due. Owner acknowledges the creation of applicable statutory liens against the boat/engine/trailer securing the cost of all Repairs/Storage and other necessities, and permitting RRM to maintain possession of the boat/engine/trailer until paid in full. In the event RRM must take collection action Owner agrees to pay a reasonable attorney/collection fee equal to one-third (1/3) of all amounts due or collected. Minimum fee shall be \$200.00.
4. In the event Owner does not pick up the boat/engine/trailer within 10 days after completion, Owner agrees to pay \$10.00 per day storage.
5. The parties agree this is the complete and only agreement between them with respect to these Repairs/Storage as indicated on the reverse side. All prior discussions, agreements, estimates, etc. are merged herein.
6. Owner agrees to hold RRM, its employees, agents and subcontractors harmless from liability for any personal injury to the Owner, and for any loss or damage to Owner's boat/engine/trailer or other property, arising from any cause whatsoever, including, but not limited to, fire, storm, theft, vandalism, mildew, collision, ice, sinking, act of God, or the negligence of RRM, its employees, agents, or subcontractors.
7. RRM gives an express limited warranty on all Repairs for thirty (30) days from date of completion. RRM gives no other warranty of any kind (express or implied). RRM gives no implied warranty of merchantability or fitness for a particular purpose on any materials not manufactured by RRM. Owner agrees that RRM's liability shall be limited at RRM's option, to either repair or replacement of the materials/services ordered, or to the amount of the invoice price charged by RRM on the particular materials or workmanship. Except as stated above and on the reverse side, RRM shall not be liable for any direct, indirect, incidental or consequential damages resulting from defective materials/services or from delay in delivery of materials/services. All claims against RRM arising from defective materials/workmanship must be presented to RRM in writing within 30 days, and any litigation must be commenced within one year after the Repairs have ceased, been completed, or the boat/engine/trailer has been redelivered, whichever occurs first. Claims and suits not made/commenced within such time shall be waived.

### **8. My signature below is my authorization to charge my credit card listed or on file for any balances owed.**

Signature of Owner or Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Revised 3/10/10



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## WINTER STORAGE AND SERVICE RATES

<b><u>PICK UP BOAT AND DELIVER BOAT BY WATER UP TO 25 MILES</u></b>	N/C
<b><u>RUN OR TOW BOAT TO LIFT AREA</u></b> (TENANT ONLY) REMOVE LINES, POWER CORDS, HOSES AND STORE IN BOAT	\$ 95.00
<b><u>HAUL /POWER WASH/BLOCK/LAUNCH BOAT</u></b> *BASED ON LOA	\$12.00/FT
<b><u>BARNACLE SCRAPING</u></b> *NOTE: DOES NOT INCLUDE REMOVAL OF BARNACLE HEADS	\$95.00 PER HOUR
<b><u>PULL DRAIN PLUG</u></b> (MARINA WILL ONLY PULL UPON REQUEST)	\$ 7.00
<b><u>TRAILER/BOAT WINTER LAND STORAGE</u></b> (ENDS APRIL 15)	\$ 50.00 PER MONTH
<b><u>WINTER LAND STORAGE</u></b> (ENDS APRIL 15) *BASED ON LOA	\$100.00 PER MONTH
<b><u>STABILIZE &amp; TOP OFF FUEL</u></b> *NOTE: RRM NOT RESPONSIBLE FOR FUEL DAMAGE TO HULL/DECK STRIPING ON VESSEL	LABOR N/C+ MATERIALS
<b><u>WINTERIZE GAS ENGINE</u></b> START ENGINE, FLUSH W/FRESH WATER, FOG CYLINDERS. DRAIN ENGINE SEA WATER SYSTEM, FILL W/NON-TOXIC ANTI FREEZE, CRC ALL ENGINE COMPONENTS, DISCONNECT BATTERIES AND COIL WIRES (IF APPLICABLE)	4 CYL. - \$142.50 + MATERIALS 6 CYL. - \$190.00 + MATERIALS 8 CYL. - \$237.50 + MATERIALS
<b><u>WINTERIZE DIESEL ENGINE</u></b> START ENGINE, FLUSH W/FRESH WATER, DRAIN ENGINE SEA WATER SYSTEM, FILL W/NON-TOXIC ANTI FREEZE, CRC ALL ENGINE COMPONENTS, DISCONNECT BATTERY (IF APPLICABLE)	\$95.00 HR LABOR + MATERIALS
<b><u>WINTERIZE GENERATORS</u></b> START ENGINE, FLUSH W/FRESH WATER, FOG CYLINDERS (GAS ENGINES ONLY) DRAIN ENGINE SEA WATER SYSTEM, FILL W/NON-TOXIC ANTI FREEZE, CRC ALL ENGINE COMPONENTS, DISCONNECT BATTERY (IF APPLICABLE)	\$142.50 + MATERIALS
<b><u>WINTERIZE OUTBOARD ENGINE</u></b> STABILIZE FUEL, START ENGINE, FLUSH W/FRESH WATER, FOG CYLINDERS, DRAIN CARBURETORS, CHANGE GEAR LUBE, GREASE ALL FITTINGS & PROP SHAFT, DISCONNECT BATTERY (IF APPLICABLE) *NOTE: PRICE OF OIL CHANGE NOT INCLUDED	2.5 - 5 HP - \$ 95.00 + MATERIALS 6 - 35 HP - \$ 142.50 + MATERIALS 40 - 90 HP - \$ 190.00 + MATERIALS 100 - 350 HP - \$ 237.50 + MATERIALS
<b><u>WINTERIZE WATER SYSTEMS</u></b> DRAIN SYSTEM & FILL W/ NON-TOXIC ANTI-FREEZE FRESH WATER, HEAD, RAW WATER, AND BAIT WELLS	\$ 95.00/HR + MATERIALS MINIMUM 1/2 HR ON EACH SYSTEM
<b><u>WINTERIZE AIR CONDITIONER UNITS</u></b> Drain system & fill w/non toxic anti-freeze	\$ 95.00/HR + MATERIALS
<b><u>CHANGE ENGINE OIL &amp; FILTER (GAS ONLY)</u></b> *NOTE: CHANGING OF DIESEL OIL IS CHARGED BY THE HOUR	OUTBOARD 4- STROKE \$ 95.00 + MATERIALS STERN DRIVE/INBOARD \$142.50 + MATERIALS

**SEE REVERSE SIDE FOR MORE!!! ———>**

**Winter Storage & Service Rates Continued...**

**CHANGE TRANSMISSION FLUID (GAS ONLY)** \$ 95.00 + MATERIALS  
 \*NOTE: DIESEL TRANSMISSION IS CHARGED BY THE HOUR

**CHANGE GENERATOR OIL & FILTER (GAS ONLY)** \$ 95.00 + MATERIALS  
 \*NOTE: DIESEL GENERATOR IS CHARGED BY THE HOUR

**CHANGE FRESH WATER COOLANT & ZINC (GAS ONLY)** \$ 95.00 + MATERIALS  
 \*NOTE: DIESEL ENGINES ARE CHARGED BY THE HOUR

**STERN DRIVE SERVICE MERCUISER/VOLVO/OMC COBRA**

ALPHA	\$237.50 + MATERIALS
BRAVO	\$285.00 + MATERIALS
VOLVO	\$190.00 + MATERIALS

**STERN DRIVE PREVENTIVE MAINTENANCE (STERN DRIVE SERVICE IS REQUIRED)**

ALPHA	\$285.00 + MATERIALS
BRAVO	\$332.00 + MATERIALS
VOLVO	\$190.00 + MATERIALS

**INBOARD PREVENTIVE MAINTENANCE (GAS ONLY)** \$285.00 + MATERIALS  
 (R&R SEAL WATER PUMP IMPELLER, REPLACE THERMOSTAT IN ENGINE, INSPECT ALL BELTS AND HOSES)

**OUTBOARD PREVENTIVE MAINTENANCE (REFER TO OWNERS MANUAL)**

2.5 TO 90 HP	\$142.50 + MATERIALS
100 - 350 HP	\$237.50 + MATERIALS

**R&R PROPS (SEND OUT FOR REPAIRS)** \$95.00 PER HOUR

**REMOVE CANVAS TAG FOR PICK-UP \*** \$95.00 PER HOUR  
 \$10 monthly charge if not picked upon completion

**REMOVE BATTERIES & TAG FOR PICK-UP \*** \$ 47.50  
 \$10 MONTHLY CHARGE IF NOT PICKED UPON COMPLETION\*\*\*RRM WILL NOT BE HELD LIABLE FOR LOSS OR DAMAGED TO BATTERIES AND/OR CANVAS NOT PICKED UP BY CUSTOMER ONCE WORK ORDER IS COMPLETED.

**SHRINK WRAP ON LAND**

UP TO 26'.....	\$14.00/FT	27' TO 34'.....	\$15.00/FT
35' TO 40'.....	\$16.00/FT	41' & OVER.....	\$19.00/FT

**SHRINK WRAP ON LIFT SLIP**

UP TO 26'.....	\$19.00/FT	27' TO 34'.....	\$23.00/FT
35' TO 40'.....	\$25.00/FT	41' & UP.....	\$26.00/FT

**SHRINK WRAP PRICE DOES NOT INCLUDE DAMP AWAY (MILDEW CONTROL)**  
 RRM INSTALLS TWO DAMP AWAY IN EVERY BOAT THAT IS SHRINK-WRAPPED  
 SHRINK-WRAP PRICES ARE BASED ON VESSEL'S LOA (LENGTH OVERALL).  
 RRM is not responsible for Any Weather Related Damage to the inside or outside of Vessel.

**MECHANIC LABOR RATE** (1/2 hour minimum) \$95.00/HOUR

**DAILY LAND STORAGE** \$10.00 PER DAY

**\$20.00 SHOP SUPPLIES/ENVIRONMENTAL FEE BILLED ON EVERY INVOICE**

**2% FREIGHT CHARGE IS BILLED ON INVOICES CONTAINING PARTS**

**PRICES AND DESCRIPTIONS ARE SUBJECTED TO CHANGE WITHOUT NOTICE**

**REMINDER:** Winter Storage ends April 15. Any Vessel Remaining on Land after April 15, will be Charged Daily Land Storage (\$10.00 per day). Note: Please read & refer to Winter Storage Rules & Regulations.

